

UFF-Brevard Executive Council
Minutes
1/11/13

Attendance: Judi Schatte (President), Laura Earle (Secretary), Karen MacArthur (Webmaster), Sharon Sweet, David Bradford, Lynn Spencer (Negotiation Chair), Victoria Candelora, Nick Pachota (Vice-President), Niko Koukos (Treasurer)

Call to order – 1:00 PM Cocoa UFF-Brevard Office

Approval of Agenda – motion to approve agenda (add UFF senate meeting in February) Laura Earle, seconded David Bradford, unanimous. Add the issue of Friday the 18th to the Agenda.

Secretary's report – Minutes from last meeting – Motion to approve David Bradford, seconded Lynn Spencer, unanimous.

Constitution and Bylaws must be approved and submitted to membership prior to next election. Presented by Laura Earle. Discussion of the Provost and Executive Council set-up. Discussion – Article V section 7 should it say “shall” attend the FEA meetings? No. Alternates aren't available for FEA. Also, should we have minimum # of votes for alternates for senator? We don't have 6 alternates because not enough people were on the ballot. We can have a separate category for alternates on the ballot, but we might not be able to get enough nominees. There is only 1 proxy available for each position. We currently only have 3 alternates. We can't force anyone to vote or to serve. Motion to approve keeping the edits as written, made by Sharon Sweet, seconded by Lynn Spencer. Unanimous vote.

Will be sent out to the membership by Judi by Monday 1/14. Secret ballot voting. Librarians are usually act as the guards of the boxes. Stop the voting by 5 PM. Election to vote on the Constitution/By Laws January 23, 24 (W, Th). Election of Officers in March. Recommend also include a “summary of changes” in the email. Send out the copy with edits in the email, but have a “clean” copy available at the library with the ballot box.

New Viera facility – noise restrictions for Institute of Public Safety, so now considering moving the Health Sciences down to Cocoa. No longer going to put the “park” in front of the YMCA.

SACS – all the committees are looking at their materials and we have consultants for several of the potential problem areas. We also have a volunteer who is an Academic Affairs Officer. They will write recommendations to be fixed by March. The site visit is in October for 1 week.

Treasurer's Report – Budget must be submitted by next week. Estimated income is what we take in from dues. Christmas Social cost \$1700 total. Welcome Back \$1500.

Graduation costs \$300/semester. Retirement party??? We still don't have the old books from Julie. Reimbursements for the senate meeting haven't been distributed yet. Julie says she doesn't have the paperwork. Current balance is \$13,800. We don't know how much we get from dues because we don't have the books from Julie. We will have an updated budget after this year. We have to submit the budget/financial statement/minutes by 1/15/2013. We are backtracking and submitting the 2012/2013 budget next week. Motion to approve David Bradford, seconded Lynn Spencer. Unanimous.

Nominating Committee for Elections – Nominations have to be in to the state by March so the elections can be held in April. Nominating committee makes sure the nominees understand the duties of the position, makes sure candidates are OK with running, etc. Nick Pachota, Karen MacArthur, and David Bradford, Sharon Sweet, Linda Parrish would like to serve on the committee. Nick Pachota will chair because he isn't up for reelection. Robert Lamb and Ken Cox are interested in Senator positions.

Nominations have to close 2 weeks prior to the elections. Judi Schatte will verify the date that the election info needs to be in Tallahassee. Nominations should be done by Mid February. Ballot needs to be submitted to the membership last week of February (26-27), vote the week March 13, 14 so if there's a problem, we can have runoff the week prior to Spring Break. Motion to approve Niko Koukos, seconded by Nick Pachota, Unanimous.

AFT delegate for UFF-Brevard – Karen MacArthur was nominated by Linda Parrish for the position. Karen MacArthur will submit a position statement and election will be in April.

NEA convention – registration due in February. AFT National Conference in San Diego, CA. March 8-10 is the time of the conference. NEA Higher Education Conference March 22-24 in Portland, OR. Karen MacArthur is interested in attending. State Union will give \$1000 to help defer the costs for the NEA conference. Karen MacArthur can get a flight to San Diego for \$100. Nick Pachota might like to go as well. Judi Schatte will do a little research before anyone registers. We may be able to help defer the costs with the UFF-Brevard money. Motion to approve possibly sending representation to both meetings and UFF-Brevard helps to defray costs made by Lynn, seconded by Sharon Sweet, unanimous approval. Karen MacArthur and Nick Pachota will bring a proposal to the union for final approval.

Christmas Social – big success, everyone had a good time, food was good, raffle went well. We will probably have higher attendance next year.

Retirement Social – scheduled for April 26th? Judi Schatte will call HR for retiree list. David would like to have a more “formal” event. Laura Earle suggested jazz combo, but more relaxed environment. Nick Pachota recommends sending forward ideas for the retirement social to the Membership committee (Nick Pachota). Cocktails and hors d'oeuvres? Need to give all retirees a list of the benefits from membership and from BCC.

UFF Senate meeting is next month must register by 1/15. Linda Parrish, Karen MacArthur, Sharon (Nick's alternate), David Bradford (Victoria's alternate) and Judi Schatte will be going, Nick Pachota and Victoria Candelora cannot go. They will work on the paperwork today and submit this weekend. UFF pays for ½ the room up front. **Victoria Candelora** – Friday the 18th the BCC academic calendar says that the 18th is a staff workday, not a faculty workday. Victoria Candelora has reservations for the inauguration. The hours can be “flexed” if you ask your supervising administrator.

Legislative update – they are targeting certain representatives, would like membership to write to their representatives. Affordable care act, funding of public schools, gun control, state raises, etc. Group does not want to help fund this. David Bradford would like to get Gardner and Crisafulli to speak to us about the issues as the Speaker of the House and the Majority Leader for the state. Possibly make it into an open forum for all the faculty. David Bradford will set it up for Fall 2013. Judi Shatte will bring it forward to the administration to see the legality. David Bradford will put a proposal together for this and we will vote at the next meeting.

Next meeting – February 15th, Cocoa, 2 PM after AAC meeting. Nick Pachota will run the meeting.

March 15th, Melbourne, 2 PM, Beef O'Brady's. Ballot counting

April 19th, Cocoa, 2 PM. Pre-retirement party

May, call if necessary

Meeting Adjourned motioned David Bradford, seconded by Victoria Candelora, unanimous

Laura Earle, DVM, MPH recording Secretary UFF-Brevard